

**Marshall Public Schools
Parent Portal Program and Acceptable Use Policy**

Marshall Public Schools is excited to be utilizing one of the features available through our District's Student Information System (SIS) called *Parent Portal*. Access to the parent portal is allowed only after registering with the district and obtaining a required password to access the student information system. The portal provides parents with the privilege of accessing the student information records of their children through a secure Internet connection. More information about the portal may be viewed at the following website:
<http://www.schoolextra.com/portal.asp>.

In response to the privilege of accessing the portal, participating parents in the program will be expected to act in a responsible, ethical, and legal manner.

In addition to Marshall Public School's Internet Acceptable Use Policy (may be viewed at http://www.marshall.k12.mn.us/district_technologies.htm) parents/guardians are required to adhere to the following guidelines:

1. Parents will not share their passwords with anyone, including their children.
2. Parents will not attempt to harm or destroy data of another user, school or district network, or the Internet.
3. Parents will not use the Portal for any illegal activity, including violation of Data Privacy laws. Anyone found to be violating laws will be subject to Civil and/or Criminal prosecution.
4. Parents will not access data or any account owned by another parent.
5. Parents who identify a security problem with Parent Portal must notify Marshall Public Schools District Office (507-537-6924) immediately, without demonstrating the problem to anyone else.
6. Parents who are identified as a security risk to the Parent Portal or any other Marshall Public School's computers or networks, will be denied access to the Parent Portal.

User guidelines and system requirements include:

- Internet Connection: 56K Modem speed or greater
- Browser: Internet Explorer 5 or Higher (Mac or Windows)
- Computer: Able to run the appropriate browser version (IE 5 or greater)
- A monitor with at least 800x600 resolution.

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I have read the Parent Portal Acceptable Use Guidelines and MPS Internet Acceptable Use Policy and I agree to abide by and support these regulations. I understand that if I violate any term of these guidelines and/or policy, that I may lose my privilege to use the Parent Portal, and may be liable for civil and/or criminal consequences.

Parent/Guardian #1 Signature

Parent/Guardian #2 Signature

Parent/Guardian #1 Print

Parent/Guardian #2 Print

Address

Date

Student(s) Name & Grade: _____